

COMMUNITY REFERRAL FORM



Referral criteria: 12 -25 years old for early intervention service. This is not an acute service.

Please provide the following information and fax to 4437 1399 or email to reception@headspacemtisa.org.au or drop into 1 / 2 West Street or phone us 4437 1300.

Date of Referral	____ / ____ / ____	Tick Time Preferred:	
		<input type="checkbox"/> 9am – 12pm	<input type="checkbox"/> 1.30pm – 4pm
		<input type="checkbox"/> 2.30pm & 3.30pm	
Have you been here before?	<input type="checkbox"/> No <input type="checkbox"/> Yes		
Referral Type:	<input type="checkbox"/> Walk in <input type="checkbox"/> Phone <input type="checkbox"/> e-Referral <input type="checkbox"/> Email <input type="checkbox"/> Fax		
Referral Source:	<input type="checkbox"/> Self <input type="checkbox"/> Friend/Family <input type="checkbox"/> Other service (<i>please specify</i>) _____ <input type="checkbox"/> School <input type="checkbox"/> Clinical <input type="checkbox"/> Other (<i>Please specify</i>) _____		

Client Details Below:			
Full Name:			
Date Of Birth:			
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Intersex <input type="checkbox"/> Transgender <input type="checkbox"/> Other _____		
Ethnicity:	<input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Australian Caucasian <input type="checkbox"/> Other: Please specify _____		
Address:			
Phone:		Mobile:	

Referrer's Details Below:			
Full Name:			
Relationship to Client:			
Address:			
Best Contact No.			
Email address:			
Organisation(if applicable):		Fax No:	

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Reason/s for Referrals:
<i>(Please circle one or more from below)</i>
Clinical – Mental Health Drug and Alcohol School/Work General Health
Individual Placement & Support/Employment In house group programs
Physiotherapy / Dietitian / Exercise Physiology / Speech Pathology Mental Health Nurse
Is the client linked with other services? <input type="checkbox"/> YES <input type="checkbox"/> NO
If “Yes”, please provide details: _____

How did you find out about this service (please circle)?
Family/Friends Internet Community Service Radio Health Professional
Newspaper School/Uni/TAFE Other Services Presentations GP
TV Walked Past Pamphlets Psychiatrist Event: _____
Other: _____

Client Consent:			
This referral must be discussed with the client. headspace Mount Isa is unable to contact them without their consent.			
Do you have the client’s consent for this referral? <i>(Please have the client sign below)</i>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If under 14 years of age, are the parents/carers aware of this referral?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Client signature:	_____	Date:	_____
Referrer’s signature:	_____	Date:	_____

headspace staff: Create file in BP Upload to BP Correspondence In Enter into Intake List Create hapi